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T U R K E Y

# Certiport® Exam Products

COMPUTER, INFORMATICS AND SKILLS  
PROGRAM AND APPLICATIONS  
CERTIFICATE EXAMS

Product  
Presentation  
File  
2024



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## Certiport®

### COMPUTER, INFORMATICS AND SKILLS PROGRAM AND APPLICATIONS CERTIFICATE EXAM PRODUCTS SOLUTION PROVIDER

#### Overview

Certiport® is dedicated to helping people excel and succeed through certification. Certiport® offers globally recognized credentials are aimed at enhancing individual productivity, marketability, and value.

As HG ACADEMY, by establishing cooperation with the International Certiport® Company, our institution aims to make a difference in individuals' lives in developing the talent of university graduates at various levels, and to support individual excellence and success. Thus, we aim to increase practical efficiency through individual academic development with world-renowned and recognized Certiport® Certificates.

GET CERTIFIED, MAKE A DIFFERENCE IN YOUR FUTURE



HG Academy Danismanlik Egitim Tercumanlik Turizm Saglik Hizmetleri Dis Tic. Ltd. Sti.

Is hereby granted authorization to offer Certiport exams and is an approved

**Certiport Authorized Testing Center**



ROBERT WHELAN  
President and Chief Executive Officer  
Pearson VUE  
July 25, 2022



**HG ACADEMY**  
**TURKEY AUTHORIZED CERTIPORT® EXAM PRODUCTS DISTRIBUTOR**  
**CERTIPORT® SOLUTION PROVIDER AND CERTIPORT® AUTHORIZED TESTING CENTER**

### CertiporT® in the World

CertiporT®, a Pearson VUE business, was established in 1997 and is now the leading provider of certification exam development, delivery, and program management services. CertiporT® exams are delivered through an expansive network of over 15,000 CertiporT® Authorized Testing Centers worldwide.

CertiporT® delivers millions of exams each year through the secondary, post-secondary, workforce, and corporate technology markets in 148 countries and 27 languages. CertiporT® works with industry-leading certification providers to bring their programs successfully to market. With particular expertise in academia, we are able to create a unique go-to-market plan that drives global program performance.

Being the official representative and sole authorized exam distributor of CertiporT® exam products in the Republic of Turkey, our institution recognized many registered exam centers in different provinces of Turkey.

### What does CertiporT® offer?

CertiporT® works with industry-leading certification providers to bring their programs successfully to market. With a particular expertise in academia, CertiporT® is able to create a unique "go-to-market" plan that drives global program performance.

CertiporT® offers international certifications in various industry-recognized fields by the cooperation with various leading institutions in this sector. In addition, CertiporT® provides learning materials and practice tests to prepare individuals, students and IT professionals for education and career-oriented certifications.

CertiporT® delivers certification exams through a specialized, worldwide network of CertiporT® Authorized Testing Centers (CATC). CertiporT® Authorized Testing Centers (CATC's) can serve one of three key markets: Academic, Corporate, or Workforce Development. Exam centers are uniquely positioned to provide the highest level of reliable, performance-based testing environment.

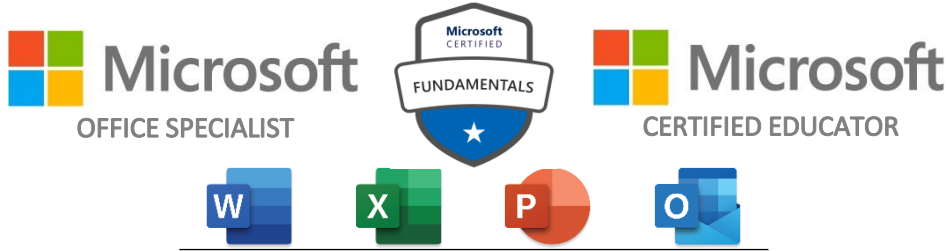
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## Certiport® Exam Products

A summary of the Certiport® exam products is listed below. Detailed information for each exam is given on the following pages.

- **Microsoft® Office Specialist (MOS)**  
MS Word, MS Excel, MS PowerPoint, MS Access, MS Outlook ve MS OneNote (sınavlar Associate ve/veya Expert seviyelerinde mevcuttur)
- **Microsoft® Certified Educator (MCE)**  
Technology Literacy for Educators (62-193)
- **Microsoft® Certified Fundamentals (MCF)**  
Azure Fundamentals, Microsoft® 365 Fundamentals, Microsoft® Azure AI Fundamentals, Microsoft® Azure Data Fundamentals, Microsoft® Power Platform Fundamentals (PL-900), Microsoft® Dynamics 365 Fundamentals, Microsoft® Dynamics 365 Fundamentals ve Microsoft® Security, Compliance and Identity Fundamentals (SC-900)
- **Adobe® Certified Professional (ACP)**  
Adobe® After Effects, Adobe® Animate, Adobe® Dreamweaver, Adobe® Illustrator, Adobe® InDesign, Adobe® Photoshop, Adobe® Premiere Pro, Adobe® Acrobat ve Adobe® Express
- **Autodesk® Certified User (ACU)**  
Autodesk® AutoCAD, Autodesk® Inventor (Metrik veya Emperyal), Autodesk® Revit (Metrik veya Emperyal), Autodesk® Maya, Autodesk® 3ds Max ve Autodesk® Fusion 360
- **Internet and Computing Core Certification (IC3) Digital Literacy**  
IC3 Global Standard 6 (IC3GS6), IC3 Global Standard 5 (IC3 GS5), IC3 Spark, IC3 Fast Track ve IC PHP Developer Fundamentals
- **Information Technology (IT) Specialist Sertifikasyonu**  
Veri Tabanı, Yazılım Geliştirme, Ağ Oluşturma, Ağ Güvenliği, JavaScript, Java, Python, HTML ve CSS, HTML5 Uygulama Geliştirme, Cihaz Yapılandırma ve Yönetimi, Yapay Zekâ, Bulut Bilişim ve Bilişimsel Düşünme
- **Cisco Certified Support Technician (CCST)**  
Cisco Certified Support Technician Networking, Cisco Certified Support Technician Cybersecurity ve Cisco Certified Support Technician IT Support
- **Apple App Development with Swift Sertifikasyonu**  
App Development with SWIFT Associate ve App Development with SWIFT Certified User
- **Unity Certified User (UCU)**  
UCU Programmer, UCU VR Developer ve UCU Artist
- **PMI Project Management Ready™ Sertifikasyonu**
- **Meta Certified Digital Marketing Associate**
- **Intuit® Sertifikasyonu**  
Intuit® QuickBooks Certified User (QBCU), Intuit® Certified Bookkeeping Professional, Intuit® Design for Delight Innovator ve Intuit® Personal Finance
- **Communication Skills for Business (CSB) Sertifikasyonu**  
CSB Professional Communication ve CSB English for IT
- **Entrepreneurship and Small Business (ESB) Sertifikasyonu**  
ESB (Orijinal) ve ESB (Versiyon 2)
- **Coding in Minecraft**
- **Pearson English Language Learning**  
Pearson English, Versant by Pearson ve Mondly By Pearson



**AUTODESK**



**Adobe Certified Professional**



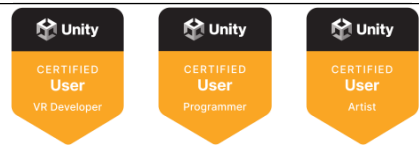
APP DEVELOPMENT  
WITH SWIFT  
Associate



**Swift**



APP DEVELOPMENT  
WITH SWIFT  
Certified User



**INTUIT**



**IC3**  
DIGITAL LITERACY  
CERTIFICATION



## Microsoft® Certifications



## Microsoft® Office Specialist (MOS)



The Microsoft® Office Specialist (MOS) Program provides industry-leading assessments of skills and knowledge through our new project-based testing. These exams include multiple, small projects within Microsoft® Office. Students and professionals will be tested on one project at a time. These small projects will test their skills as they would in the real world and validate their understanding of the Microsoft® Office program functionality. This guarantees that every certified user has demonstrated the ability to operate the full features and gives students a commanding competitive edge in today's academic and professional environments.

- **In academia**, MOS promotes success in the classroom for students (and instructors), builds individual distinction, and prepares students for an increasingly competitive workforce
- **For business**, MOS maximizes office productivity and efficiency for the organization and increases job satisfaction and heightens career achievement among employees
- **In workforce development**, MOS prepares and places job candidates, ensuring they possess the skills employers require.

MOS is the world's most recognized IT worker certification program with more than one million certification exams per year.



## **Microsoft® 365 APPS and Office 2019**



Microsoft® 365 Apps and Office 2019 exams now include new Office features such as:

- 3D models
- Morph Animations
- Slide Zoom
- New Excel Functions
- Ink

Also, the Microsoft® 365 Apps and Office 2019 exams have been mapped to one set of revised objective domains to reflect the skills required in today's modern workplace. So, students will be tested on the same exam no matter which Office application is being used.

The Microsoft® 365 Apps and Office 2019 certifications that are available are Word Associate, Excel Associate, PowerPoint Associate, Outlook Associate, Access Expert, Word Expert and Excel Expert.

## **MOS 2016**



MOS 2016 incorporated feedback from expert advisors and teachers to improve the certification exams and make them stronger tools for assessment and student preparation:

- Revised instructions to avoid command and function names, requiring a deeper understanding of program functionality
- More objective domains incorporated across the different exam forms
- Real-world context for exam content
- Performance-based format for improved aptitude testing

The Microsoft® Office Specialist 2016 certification exams that are available are Word, Excel, PowerPoint, Outlook, Access, Word Expert and Excel Expert.

## **MOS 2013**



MOS 2013 provides industry-leading assessments of skills and knowledge, giving students and professionals' real-world exercises to appraise their understanding of Microsoft® Office.

The Microsoft® Office Specialist 2013 certification exams that are available are Word, Excel, PowerPoint, Outlook, SharePoint, OneNote, Access, Word Expert (Part 1 & 2) and Excel Expert (Part 1 & 2).



## Microsoft® Office Specialist Program Pathway

The Microsoft® Office Specialist Program for Microsoft® 365 Apps and Office 2019 now has multiple levels: Associate and Expert.

Students still earn a certification for each exam they pass, however if a student earns any three of the four available associate certifications they will become a Microsoft® Office Specialist - Associate and earn an additional certification for their accomplishment.

If students would like to advance even further and earn their Associate Certification and any two of the three available expert certifications they will become a Microsoft® Office Specialist - Expert and achieve the highest certification within the Microsoft® Office Specialist Program.

### Microsoft® Office Specialist **ASSOCIATE**

Pass any three of the following MOS exams:

Excel Associate

Word Associate

Outlook Associate

PowerPoint Associate

### Microsoft® Office Specialist **EXPERT**

Pass any two of the following MOS exams:

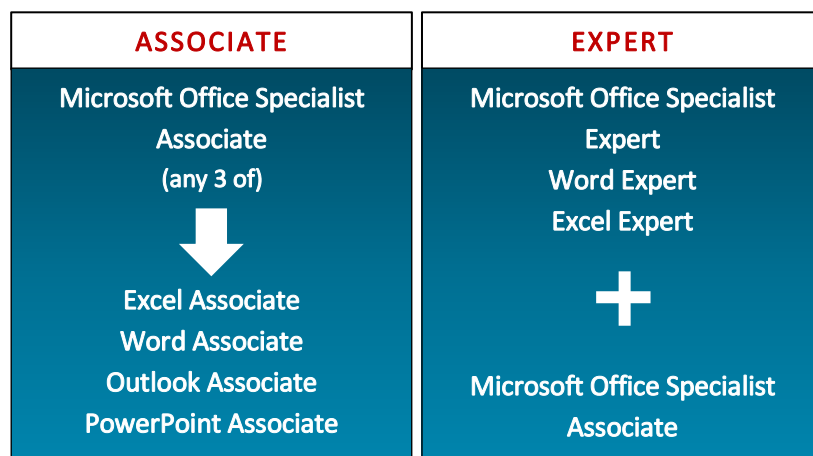
Access Expert

Word Expert

Excel Expert

In addition to:

Microsoft® Office Specialist: Associate





### **Microsoft® Office Specialist (MOS) Exams Details**

- Available for Microsoft® 365 Apps and Office 2019, Office 2016 and Office 2013.
- Number of Questions: Between 25 and 46 Total (depending on exam).
- Question Types: Project-based testing.
- Duration: Each exam is 50 minutes.

### **Microsoft® Office Specialist (MOS) Digital Badging**

Students can digitally broadcast their accomplishments with Microsoft® Office Specialist online badges. These digital badges contain verifiable data that tell employers and admission committees what the student did and why it matters. In other words, digital badges give instant credibility.



## Microsoft® Certified Educator (MCE)

### EXAM: Technology Literacy for Educators: 62-193



The Microsoft® Certified Educator Program is a professional development program that bridges the gap between technology skills and innovative teaching. Educators holding a Microsoft® Certified Educator certification can prove they have the skills needed to provide rich, customized learning experiences for their students that incorporate critical 21<sup>st</sup> century skills using Microsoft® tools. Benefits of implementing the Microsoft® Certified Educator professional development and certification program at your institution include:

- Ensures faculty/staff have basic understanding of Microsoft® Education tools
- Ensures faculty/staff can demonstrate how to successfully incorporate 21st century into lessons
- Ensures faculty/staff know which Microsoft® Education tools can support which specific 21st century skills
- Provides access to free effective professional development
- Provides reliable validation of ICT investments

The Microsoft® Certified Educator: Technology Literacy for Educators certification test is an intermediate-level examination intended to be a valid and reliable measure of competencies as measured by the '21<sup>st</sup> Century Learning Design (21CLD) framework'. Passing the Technology Literacy for Educators (62-193) exam also offers pre-service or in-service educators a credential to differentiate themselves with current and future employers.

### MCE Certification Exam Objectives

The MCE certification exam is a 60 minute exam with 40 selected response questions covering the following objectives:

- Facilitate Student Collaboration
- Facilitate Skilled Communication
- Facilitate Knowledge Construction
- Facilitate Self-Regulation
- Facilitate Real-World Problem Solving and Innovation
- Facilitate Student use of Information and Communication Tools (ICT)
- Use ICT to be an Effective Educator

## Microsoft® Certified Fundamentals (MCF)



The pathway to AI, Data Science, and Cloud Computing:

The Microsoft® Certified Fundamentals exams are the pathway to fully understanding what cloud computing is, what options are available from Microsoft®, and which options make sense for businesses to invest in. This set of exams is the starting point for students who are looking to start a career in artificial intelligence, data science, and cloud computing. With the usage of big data and artificial intelligence on the rise, the demand for data scientists is not being met—and the gap is widening.

### Microsoft® Fundamentals Exams

- Azure Fundamentals (AZ-900)
- Microsoft® 365 Fundamentals (MS-900)
- Microsoft® Azure AI Fundamentals (AI-900)
- Microsoft® Azure Data Fundamentals (DP-900)
- Microsoft® Power Platform Fundamentals (PL-900)
- Microsoft® Dynamics 365 Fundamentals (CRM) (MB-910)
- Microsoft® Dynamics 365 Fundamentals (ERP) (MB-920)
- Microsoft® Security, Compliance and Identity Fundamentals (SC-900)

### AZ-900 Azure Fundamentals

The Azure Fundamentals exam is a good introduction to cloud services for those who are interested in becoming data scientists, AI engineers, Azure developers and administrators, or anyone interested in the benefits of Azure.

### AI-900 Microsoft® Azure AI Fundamentals

This exam is an opportunity to demonstrate knowledge of common ML and AI workloads and how to implement them on Azure. It is intended for candidates with both technical and non-technical backgrounds. Candidates for this exam should have foundational knowledge of Machine Learning (ML) and Artificial Intelligence (AI) concepts and related Microsoft® Azure services. Data science and software engineering experience are not required; however, some general programming knowledge or experience would be beneficial.

### MS-900 Microsoft® 365 Fundamentals

The Microsoft 365 Fundamentals exam is a good introduction to the cloud services that are available to help businesses collaborate more freely. It's best suited for those becoming a desktop, teamwork, or security administrator.

### **PL-900 Microsoft® Power Platform Fundamentals**

Candidates for this exam are users who aspire to improve productivity by automating business processes, analyzing data to produce business insights, and acting more effectively by creating simple app experiences.

### **DP-900 Microsoft® Azure Data Fundamentals**

This exam is intended for candidates beginning to work with data in the cloud. Candidates for this exam should have foundational knowledge of core data concepts and how they are implemented using Microsoft Azure data services, and should be familiar with the concepts of relational and non-relational data, and different types of data workloads such as transactional or analytical.

### **MB-910 Microsoft® Dynamics 365 Fundamentals (CRM)**

This exam covers the features and capabilities of Microsoft® Dynamics 365 customer engagement apps. Candidates of this exam should have general knowledge of or relevant working experience in an Information Technology (IT) environment. They should also have a fundamental understanding of customer engagement principles and business operations.

### **MB-920 Microsoft® Dynamics 365 Fundamentals (ERP)**

This exam covers the features and capabilities of Microsoft® Dynamics 365 finance and operations apps. Candidates of this exam should have general knowledge of or relevant working experience in an Information Technology (IT) environment. They should also have a fundamental understanding of financial principles and business operations.

### **SC-900 Microsoft® Security, Compliance and Identity Fundamentals**

This certification is targeted to those looking to familiarize themselves with the fundamentals of security, compliance, and identity (SCI) across cloud-based and related Microsoft® services. Candidates should be familiar with Microsoft Azure and Microsoft® 365 and want to understand how Microsoft security, compliance, and identity solutions can span across these solution areas to provide a holistic and end-to-end solution.

#### **What careers will these certifications lead to?**

- Data Science
- Artificial Intelligence
- Desktop Admin
- Dynamics Consultant
- Dynamics User

## Adobe Certified Professional (ACP)



The future belongs to those who create. Whether it's to inform, persuade, entertain, or inspire, success in the digital age means communicating in visually rich and interactive ways. With a firm grasp on the world's most powerful creative tools, Adobe Certified Professionals are ready to make their mark.

Adobe Certified Professional, delivered by Certiport®, is the industry-recognized certification that demonstrates knowledge of Adobe Creative Cloud software and essential concepts for digital media careers. Each exam is integrated with an Adobe app and designed by experts to assess in-demand, job-ready skills.

### Adobe Certified Professional (ACP) Exams

The Adobe Certified Professional (ACP) exams are available for 2021, 2022 and 2023 versions. For each exam, exam duration is 50 minutes consisting of 30 to 35 questions. ACP exams are available for the following applications:

- Adobe After Effects
- Adobe Animate
- Adobe Dreamweaver
- Adobe Illustrator
- Adobe InDesign
- Adobe Photoshop
- Adobe Premiere Pro

### Adobe Certified Professional Specialty Credentials

Individuals who complete a pair of eligible certifications are recognized as Adobe Certified Professionals in Visual, Video, or Web Design. These specialty credentials require knowledge of two products that are frequently used together in industry, such as Premiere Pro and After Effects. Real-world workflows often involve multiple Creative Cloud tools. With specialty credentials, creators signal that they are ready to take on complex projects across a variety of formats.

Specialty credentials are automatically awarded upon passing exams for two eligible certifications. For each specialty, there is one mandatory certification and two options for the second certification. Both certifications must be earned through live-in-the-app exams (CC 2018 or newer).

- **Adobe Certified Professional in Visual Design**
  - Adobe Photoshop (required)
  - Adobe Illustrator or Adobe InDesign
- **Adobe Certified Professional in Video Design**
  - Adobe Premiere Pro (required)
  - Adobe After Effects or Adobe Photoshop
- **Adobe Certified Professional in Web Design**
  - Adobe Dreamweaver (required)
  - Adobe Photoshop or Adobe Animate

### Visual Effects and Motion Graphics using Adobe After Effects

Advance your career in the motion graphics industry by earning an industry-recognized certification for Adobe After Effects, the world-class tool for video compositing, motion graphics design, and animation.



### Multiplatform Animation using Adobe Animate

Show off your animation skills by earning an industry-recognized certification for Adobe Animate, the powerful vector animation and multimedia authoring software.



### Web Authoring using Adobe Dreamweaver

Become an Adobe Certified Professional in Web Authoring and show your skills on Adobe Dreamweaver, the all-in-one visual development tool for creating, publishing, and managing websites and mobile content.



### Graphic Design and Illustration using Adobe Illustrator

Digital media gurus bring their unique vision to life everyday with shapes, color, and effects through Adobe Illustrator, the industry-standard vector graphics software. Earn an industry-recognized certification for Adobe Illustrator and prove your guru skills.



### Print and Digital Media Publication using Adobe InDesign

Show your understanding and ability to create print and digital media publications using Adobe InDesign, the industry-leading layout and page design application.



### Visual Design using Photoshop

Adobe Photoshop is now considered a household name. Show your skills on the world's most widely used digital imaging software by becoming an Adobe Certified Professional in Visual Design.



### Digital Video using Adobe Premiere Pro

Prove your video editing skills by earning an industry-recognized certification for Adobe Premiere Pro, the industry-leading non-linear editing software for TV, film, and social sharing.



## Autodesk Certified User (ACU)



Whether you are an educator preparing students for college or career, or a student looking for a competitive advantage, or a company looking for people with the qualifications to make things happen, Autodesk Certified User (ACU) certification can make a difference. Strong design software skills are a great asset in both the academic and professional arenas.

The Autodesk Certified User (ACU) certifications enhance student college applications and resumes, providing evidence of competency and proficiency. ACU certification is an excellent way for students with about 150 hours of real-world Autodesk software experience to validate their software skills. Earning User-level certifications while in school gives students confidence as they continue to master Autodesk products and pursue Professional-level certifications in the future.

### Autodesk Certified User (ACU) Exams

The Autodesk Certified User (ACU) exam certifications enhance students' higher education applications and resumes by providing evidence of competency and proficiency. ACU exams are available for the 2021, 2022 and 2023 versions. For each application, the duration of the exam is 50 minutes and the number of exam questions consists of 30 to 35 questions. Only for the Fusion 360 application, the number of exam questions is between 35 and 40 questions. The exams are available for the following Autodesk applications:

- Autodesk AutoCAD
- Autodesk Inventor (Metric or Imperial)
- Autodesk Revit (Metric or Imperial)
- Autodesk Fusion 360
- Autodesk Maya
- Autodesk 3ds MAX

### Question Formats Used in ACU Exams::

Autodesk certification exams validate an exam candidate's knowledge and skill within scenario-based contexts via two question types:

- **Live-in-the-Application questions:** These questions require the candidate to complete a task or perform a function within the Autodesk application.
- **Linear-based questions:** These questions include traditional true/false, multiple choice or matching formats.



### Autodesk AutoCAD

An Autodesk Certified User certification in AutoCAD validates the entry-level skills needed to effectively use AutoCAD software. Knowledge demonstrated includes creating or plotting drawings, editing objects, working with layouts, etc.



### Autodesk Inventor (Metric or Imperial)

An Autodesk Inventor Certified User certification demonstrates entry-level knowledge that includes creating, modifying, formatting, and sharing 2D sketches, creating parts, viewing, and animating assemblies, creating presentations and drawings, etc.



### Autodesk Revit (Metric or Imperial)

The Autodesk Certified User Revit® certifications demonstrate entry-level knowledge using building information software for careers in architecture, interior design, and construction management.



### Autodesk Fusion 360

An Autodesk Certified User (ACU) certification in Autodesk Fusion 360™ demonstrates product development skills using 3D CAD, CAM, and CAE tools to explore design ideas with an integrated concept-to-product toolset.



### Autodesk Maya

An Autodesk Certified User in Autodesk Maya® demonstrates and validates the 3-D animation skills needed for success.



### Autodesk 3ds Max

An Autodesk Certified User in 3ds MAX demonstrate 3-D modeling software skills to start a career in the game, film, or motion-graphic industries.



### Benefits of Earning ACU Certification:

The certification validates the recipient's technical ability and industry-standard proficiency. It is an official endorsement from Autodesk that the recipient has the know-how and skills to succeed in today's job market. The certification is awarded based on the individual's performance on either the project-based exam, where exam candidates are required to work through the questions directly in the Autodesk applications, or the ACU in Fusion 360 selective response exam where candidates answer questions directly tied to their knowledge of the software. All exams were created based on the research about design and engineering skills required by industry, government, and education.

## Digital Literacy Certification (IC3)



Technology has become a part of our everyday lives, and understanding how to function in environments that require the use of computers and the Internet is more critical now than ever before. So, whether you plan to pursue a career in IT, or simply become more effective with technology, IC3 (Internet and Computing Core Certification) Digital Literacy Certification is the place to start.

IC3 Digital Literacy Certification is a stackable credential that validates each learner's level of proficiency, whether beginner, intermediate, or advanced. It measures against seven major domains that are essential to success. It aligns to multiple international standards to ensure it is the most comprehensive solution available. The newest version, Global Standard Six, focuses on competency; allowing students to enter at the appropriate skill level and exit with mastery.

The IC3 Digital Literacy suite of products includes solutions that range from assessment to certification. Each certification exam covers at least 150 hours worth of course instruction and as a truly global standard, IC3 Digital Literacy is as comprehensive as it is diverse. With learning and practice solutions, assessment tools, and certifications specifically designed for a variety of ages and occupations, the IC3 Digital Literacy program is simply the best way to ensure that students and employees are prepared to succeed in a technology-based world.

### IC3 Exams

IC3 certification exam products are listed below:

- IC3 Global Standard 6 (IC3 GS6)
- IC3 Global Standard 5 (IC3 GS5)
- IC PHP Developer Fundamentals
- IC3 FAST TRACK
- IC3 SPARK

### IC3 Global Standard 6 (IC3 GS6)

IC3 Digital Literacy Global Standard 6 (GS6) is the latest version of the IC3 Digital Literacy program. This program has been restructured to address current computing concepts, including cloud and mobile technologies; to align closely with educational requirements and ensure learners of all ages can validate their understanding of Digital Literacy. IC3 Digital Literacy allows candidates to demonstrate their ability to select and use the appropriate research, productivity, collaboration, and communications tools, to find reliable information, create content, communicate safely, and identify credibility and bias in modern digital environments.



The new structure is a comprehensive set of stackable certifications across seven digital literacy domains. It is composed of three exams, each awarding its own certificate, that validate an understanding of each domain at the basic, intermediate, and advanced levels.

- **Level 1 exam** measures knowledge of fundamental concepts and essential components.
- **Level 2 exam** requires a working knowledge of each of the seven skill groups.
- **Level 3 exam** validates an advanced understanding of digital literacy and indicates that the candidate has the technical foundation needed to advance successfully along their educational and employment paths and support the development of more specialized technological skills.

### IC3 Global Standard 5 (IC3 GS5)

IC3 Digital Literacy Global Standard 5 (GS5) is a previous version of the IC3 Digital Literacy program. Like its predecessors, the GS5 certification is comprised of three exams: Computing Fundamentals, Living Online, and Key Applications. Certiport® is committed to providing a truly global standard, and as digital standards and requirements advance, so does IC3 Digital Literacy. Best of all, because IC3 Digital Literacy includes concepts and skills that apply to almost any school or career pathway, it's the ideal solution for any student or jobseeker looking to validate their digital skills. IC3 GS5 is comprised of three individual exams:



- **Key Applications**

The Key Applications examination covers the most common features of the world's best spreadsheet, word processing, and presentation applications. And, with the release of IC3 Global Standard 5 (GS5), this domain now includes app culture elements that will help the examinee understand how to obtain and maximize the use of some of today's most popular apps.

- **Computing Fundamentals**

Designed to help the user get the most out of technology, the Computing Fundamentals examination covers a foundational understanding of computer hardware, software, operating systems, peripherals, and troubleshooting. And new to the Global Standard 5 exams (GS5), Computing Fundamentals will now also include Mobile Device and Cloud Computing concepts.

- **Living Online**

The Living Online exam is designed to help users understand how to effectively use the Internet or work in a networked environment and maximize communication, education, collaboration, and social interactions in a safe and ethical way. The Global Standard 5 (GS5) release of this exam introduces various new and enhanced modules including social media, calendaring, streaming, and online conferencing elements that truly measure a candidate's ability to succeed in an increasingly digital world.

## IC PHP Developer Fundamentals

The IC PHP Developer Fundamentals exam is an entry-level certification designed to validate the fundamental knowledge of technology that candidates will need to pursue a career in software development. As the first step to more advanced coding certifications, IC PHP is the ideal starting point for any candidate who is interested in PHP coding, but who may have limited experience with programming or coding. IC PHP covers all subjects needed for a solid foundational understanding of the PHP language, including substantial practice in coding parts of a fully functional application, and use of computer hardware, software, and operating systems.



The IC PHP Developer Fundamentals exam is designed around three critical objectives:

- A framework of current thinking and practice in technology education and training.
- Basic standards for test development and validation used in the certification industry.
- New technology with ongoing updates to testing objectives and methodologies relevant to the latest technological trends.

IC PHP covers nine domains of knowledge and skill:

- Development Environment
- PHP Fundamentals
- Conditional instruction of control and cycles
- Complex data structures
- PHP code management
- Data recovery and check in an HTML form
- Maintain information in PHP
- The DBMS MySQL and MariaDB
- Interaction with I DBMS MySQL and MariaDB



### IC3 Fast Track

IC3 Fast Track is a digital literacy skills assessment that can be used to gauge the skill set of incoming students or job candidates. Based on the globally recognized IC3 Digital Literacy Certification, IC3 Fast Track can help assess an individual's ability to perform in any environment where the use of technology is required. Rather than individual pass or fail scores, the IC3 Fast Track exam reports on how the candidate performed on each question, allowing teachers to determine what they feel is a valid cut score or passing grade depending on the requirements of the institution.



The IC3 Fast Track includes some reporting capabilities that give the administrators a number correct and number incorrect responses for each student. The assessment also provides detailed summary reports to enable administrators to track a student's progress for each of the objectives.

The exam duration is 50 minutes and the 45 questions in it are structured to address the purposes of the IC3 Digital Literacy Certificate exams: Computing Fundamentals, Key Applications and Living Online.

### IC3 Spark

With a focus on younger demographics, the IC3 Spark certification addresses the same foundational concepts as its precursor - the IC3 Digital Literacy Certification. While both certifications target issues arising from the increasing demands of technology, IC3 Spark is created for younger children who may be new to computers and the Internet, or who lack a solid foundation in digital concepts.



IC3 Spark covers objectives spanning basic computing skills, key applications, and use of the Internet. However, as a single, 50 minute exam IC3 Spark is specifically designed for a younger audience and validates skills from three major objective domains: Computing Fundamentals, Key Applications, and Living Online.

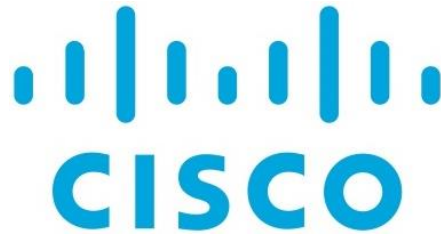
### IC3 Endorsements and Recognition

IC3 Digital Literacy is delivered as the preferred solution for measuring and validating digital literacy skills in students, employees, and learners of all ages. It has been endorsed or formally recognized by the following organizations:

- International Society for Technology in Education (ISTE) Seal of Alignment
- American Council on Education (ACE)
- Global Digital Literacy Council
- European Commission's Digital Competence Framework for Citizens (DigComp)
- European Commission's Digital Skills for Jobs Coalition
- Supreme Council Of Universities Egypt
- National Coalition Of Certification Centers (NC3)
- Ministry Of Education Taiwan
- Ministry Of Information And Communication, Vietnam
- Thailand Professional Quali cation Institute (TPQI)
- Iraqi Ministry Of Higher Education And Scientific Research
- Arab Administrative Development Organization (ARADO)
- Oman Information and Technology Authority (e.Oman)
- Ministry of Educations Professional Academy of Teachers, Egypt
- Skills USA
- Romanian Ministry of Education
- Italian Ministry of Education
- UNESCO's Global Framework of Reference on Digital Literacy Skills
- Digital Economy Promotion Agency (DEPA), Thailand
- Government Of Poland
- Qatar University
- Technical And Vocational Training Corporation, Saudi Arabia

## Cisco Certified Support Technician (CCST) Certification

Cisco, the worldwide leader in technology that powers the Internet, has partnered with Certiport® to create the Cisco Certified Support Technician (CCST) certification program. This program includes two certification exams designed to validate work-ready skills and knowledge to help learners find a job in the field of networking and cybersecurity.



The CCST Networking and CCST Cybersecurity exams were created by a team of subject-matter experts from diverse careers and industries (including Cisco employees, networking and cybersecurity professionals, hiring managers, professors, teachers, and the experts at Certiport®) to ensure these certifications effectively bridge the gap between education and the skills and knowledge needed to succeed in the workplace. It helps prepare learners for high-demand roles in cybersecurity and networking, including analysts, auditors, support specialists, and technicians.

### Available CCST Certification Exams:

The Cisco Certified Support Technician certification program from Certiport® consists of two exams, CCST Networking and CCST Cybersecurity. These exams validate work-ready skills and knowledge for entering and advancing in two of the most in-demand IT fields.

### Cisco Certified Support Technician (CCST) Networking

This is a certification for foundational network technicians, networking students, interns, etc. The exam targets secondary and immediate post-secondary students, and IT and Networking professionals. The successful candidates are qualified work-ready network technicians and customer support technicians, students, and interns with at least 150 hours of instruction and hands-on experience. The exam consists of 35 to 50 questions and its duration is 50 minutes.

### CCST Networking Exam Objective Domain:

- Networking Standards and Concepts
- Addressing and Subnet Formats
- Endpoints and Media Types
- Network Infrastructures
- Diagnosing Problems
- Network Security



## Cisco Certified Support Technician (CCST) Cybersecurity

Candidates for this exam are starting their journey in the cybersecurity field. This exam assesses their understanding of key security paradigms, terminology, and mindset. Successful candidates will have a keen awareness of the importance of security and the threats to a business when security procedures are not followed. They are willing to teach others about security concerns.

They are developing the investigative and implementation skills necessary to succeed in the field and have an aptitude and desire to learn more. They are familiar with the toolset at a fundamental level and can assist in threat mitigation and incident response. The successful candidates are qualified work-ready cybersecurity technicians with at least 150 hours of instruction and hands-on experience. The exam consists of 40 to 45 questions and its duration is 50 minutes.

### CCST Cybersecurity Exam Objective Domain:

- Essential Security Principles
- Basic Network Security Concepts
- Endpoint Security Concepts
- Vulnerability Assessment and Risk Management
- Incident Handling



## Information Technology (IT) Specialist Certification

The Information Technology Specialist program is a way for students to validate entry level IT skills sought after by employers. The IT Specialist program is aimed at candidates who are considering or just beginning a path to a career in information technology. Exam candidates can certify their knowledge in a broad range of IT topics, including software development, database administration, networking and security, mobility and device management, and coding.



The available ITS certification exams are listed below:

- **Artificial Intelligence**

Candidates for this exam are AI enabled learners and are prepared for the professional use of AI by understanding how AI can be used to solve problems. Exam duration is 50 minutes consisting of 45 to 50 questions.



- **Cloud Computing**

Candidates for this exam will be able to identify and describe end solutions that leverage cloud technologies, considerations that span across solutions and the "art of the possible" in utilizing cloud to develop solutions. Exam duration is 50 minutes consisting of 35 to 45 questions.



- **Computational Thinking**

Candidates for this exam decompose problems, collect and analyze data, recognize patterns in data, represent data through abstractions, and automate solutions by using algorithmic thinking. Exam duration is 50 minutes consisting of 43 to 50 questions.



- **Cybersecurity**

Candidates for this exam are starting their journey in the cybersecurity field. This exam assesses their understanding of key security paradigms, terminology, and mindset. Successful candidates will have a keen awareness of the importance of security and the threats to a business when security procedures are not followed. They are willing to teach others about security concerns. They are developing the investigative and implementation skills necessary to succeed in the field and have an aptitude and desire to learn more. Exam duration is 50 minutes consisting of 40 to 50 questions.



- **Data Analytics**

Candidates for this exam are seeking to prove introductory knowledge of how to responsibly manipulate, analyze, and communicate findings of data analysis.



- **Databases**

Candidates for this exam will demonstrate foundational knowledge of how to design and query relational databases, such as MySQL, Microsoft® SQL Server, or Oracle. Exam duration is 50 minutes consisting of 35 to 45 questions.



- **Device Configuration and Management**

Candidates for this exam will demonstrate foundational skills in, and a basic knowledge of, Windows devices and mobility. Exam duration is 50 minutes consisting of 31 to 41 questions.



- **HTML and CSS**

Candidates for this exam will demonstrate that they can structure a webpage using HTML elements and create and apply styles using CSS. Exam duration is 50 minutes consisting of 35 to 45 questions.



- **HTML5 Application Development**

Candidates for this exam will demonstrate their ability to use HTML5, CSS, and JavaScript to build responsive web applications that will run on a variety of touch-enabled devices, including PCs, tablets, and phones. Exam duration is 50 minutes consisting of 33 to 44 questions.



- **Java**

Candidates for this exam will demonstrate that they can recognize, write, and debug Java code that will logically solve a problem. Exam duration is 50 minutes consisting of 35 to 45 questions.



- **JavaScript**

Candidates for this exam will demonstrate that they can recognize, write, and debug JavaScript code that will logically solve a problem. Exam duration is 50 minutes consisting of 35 to 45 questions.



- **Networking**

Candidates for this exam will demonstrate foundational networking knowledge and skills, including TCP/IP, networking services, networking topologies, and troubleshooting in wired and wireless environments. Exam duration is 50 minutes consisting of 35 to 45 questions.



- **Network Security**

Candidates for this exam will demonstrate foundational security knowledge and skills, including an understanding of core security principles operating system security, network and device security and secure computing practices. Exam duration is 50 minutes consisting of 35 to 45 questions.



- **Python**

Candidates for this exam will demonstrate that they can recognize, write, and debug Python code that will logically solve a problem. Exam duration is 50 minutes consisting of 33 to 43 questions.



- **Software Development**

Candidates for this exam will demonstrate core software development skills, including object-oriented programming, web applications, and databases. Candidates are expected to have some experience with C# and ANSI SQL. Exam duration is 50 minutes consisting of 33 to 45 questions.



INFORMATION TECHNOLOGY  
**SPECIALIST**

## Apple App Development with Swift Certification



Swift is a robust and intuitive programming language created by Apple that is easy to learn, simple to use, and super powerful which makes it great for getting started with code. It is also one of the fastest growing, most popular open-source programming languages used by professional developers. In fact, some of the world's most popular apps are built in Swift.

Certification recognizes completion of the App Development with Swift course, validating individuals' foundational skills with Swift, Xcode, and app development tools. Individuals are expected to have completed at least 150 hours of instructional time before taking the certification exam. In addition to the exam certificate, individuals who pass the certification exam will earn a digital badge they can place in a resume, portfolio, email, or share in social media.

The certification includes:

- App Development with Swift Associate
- App Development with Swift Certified User

### App Development with Swift Associate

High school or higher education students who successfully complete the App Development with Swift Associate exam demonstrate knowledge of the impact of computing and apps on society, economies, and cultures while exploring iOS app development. This certification is aligned with Develop in Swift Explorations course made available for free from the Apple Book Store. The exam duration is 50 minutes consisting of 45 questions.



APP DEVELOPMENT  
WITH SWIFT  
Associate

### App Development with Swift Certified User

Higher education students who successfully complete the App Development with Swift Certified User exam demonstrate fundamental iOS app development skills with Swift. They have knowledge of core concepts and practices that professional Swift programmers use daily. This certification is aligned with Develop in Swift Fundamentals course made available for free from the Apple Book Store. The exam duration is 50 minutes consisting of 40 questions.



APP DEVELOPMENT  
WITH SWIFT  
Certified User

## Unity Certified User (UCU)

Unity is the leading content-creation platform for AR/VR, real-time 3D, and mobile 2D. Unity software is used by professionals around the world to create games, movies, 3D models, VR simulations, and even metaverse.

The Unity Certified User (UCU) certifications enable individuals to get started in interactive content creation for a wide variety of industries, such as game development, entertainment, automotive, XR, and AEC (architecture, engineering, and construction). These are entry-level certifications that validate foundational knowledge and skills in Unity and ability to create interactive, real-time 3D experiences.



### Unity Certified User Certification Exams

There are three certificates available in Unity. Each certificate can be earned by successfully passing the relevant certification exam. The exams consist of scenario-based, selective response questions, including true or false, multiple choice, hot spot mapping, and matching.

### Unity Certified User: Programmer

The Unity Certified User Programmer certification exam will test the basics of C# programming within Unity software to create interactivity in games, apps, AR/VR, and other experiences. The certification shows the candidate's ability to create basic 2D and 3D experiences using Unity. Individuals will be expected to have at least 150 hours of Unity software use and training to obtain this certification. The exam objectives are aligned with current industry standards set by professionals and educators. Those are:



- Debugging, problem-solving, and interpreting the API
- Creating code
- Evaluating code
- Navigating the Interface

## Unity Certified User: VR Developer

The Unity Certified User VR Developer certification exam will test the candidate's ability to create VR experiences and programs within Unity software. The exam objectives are aligned with current industry standards set by professionals and educators. The VR Developer certification exam can only be taken by individuals who have previously earned their Unity Certified User Programmer certification.

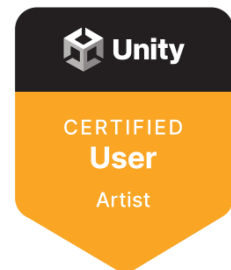


Individuals who have earned the Unity Certified User VR Developer certification have demonstrated mastery of the following skills:

- Setup
- Interaction
- Optimization

## Unity Certified User: Artist

The Unity Certified User Artist certification exam will test the basics of 2D and 3D digital artistry within Unity software to create interactivity in games, apps, AR/VR, and other experiences. The exam objectives are aligned with current industry standards set by professionals and educators. Individuals will be expected to have at least 150 hours of Unity software use and training to obtain this certification.



Individuals who have earned the Unity Certified User Artist certification have demonstrated mastery of the following skills:

- Asset Management
- Scene Content Design
- Lighting, Cameras, and Materials Implementation



## Intuit® Certifications

Intuit® is a global technology platform that helps customers and communities overcome their most important financial challenges. Serving approximately 100 million customers worldwide with TurboTax, QuickBooks, Mint and Credit Karma, Intuit believes that everyone should have the opportunity to prosper. Intuit® never stops working to find new, innovative ways to make that possible. Intuit provides the skills and knowledge people need to succeed through financial and career readiness programs.



Intuit® Certifications provided by Certiport® include the following:

- Intuit QuickBooks Certified User (QBCU)
- Intuit Certified Bookkeeping Professional
- Intuit Design for Delight Innovator

### Intuit QuickBooks Certified User (QBCU)

Intuit's QuickBooks Certified User certification is an industry-recognized credential that effectively validates one's skills in QuickBooks accounting software. Students can validate their QuickBooks knowledge by becoming an Intuit QuickBooks Certified User.



The individual passing the QuickBooks Certified User exam will earn a certificate that validates newly acquired QuickBooks skills for an entry level position in professional accountancy and effectively demonstrate bookkeeping skills, including how to create purchase orders, track sales and expenses, produce and manage invoices, and monitor financial records.

The QBCU exams use linear (multi-choice) questions through an online testing tool to help validate a test candidate's use of the QuickBooks software for accounting and bookkeeping principles and procedures. The exam duration is 50 minutes consisting of 47 questions.

## Intuit Certified Bookkeeping Professional

Intuit's Certified Bookkeeping Professional certification helps to validate one's foundational bookkeeping and accounting knowledge and understanding. This certification was created by Intuit and Certiport® with the goal of establishing a new standard for bookkeepers.



Bookkeeping is essential to any business; from categorizing transactions to managing and organizing finances, they help businesses thrive. Intuit Certified Bookkeeping Professional validates essential bookkeeping knowledge and proves students have the essential skills to be successful in an entry-level accounting career. The certification can also be complemented with Intuit QuickBooks, the premier managerial accounting software for small businesses. The exam duration is 50 minutes consisting of 40 questions.

## Intuit Design for Delight Innovator

Intuit's Design for Delight Innovator certification is a way for individuals to validate their knowledge of design thinking principles and the tools needed to identify problems, gain customer empathy, brainstorm solutions, run experiments, test assumptions, pivot, and much more.



Design for Delight has three principles that give students hands-on experience in creative problem-solving and innovation. These principles are Deep Customer Empathy, Go Broad to Go Narrow, and Rapid Experiments with Customers. This three-pronged mindset focuses on how individuals can "Delight" their customers.

Individuals earning the Intuit Design for Delight Innovator certification will be expected to have at least 150 hours of instruction and a knowledge and understanding of the key principles of the Design for Delight mindset. The certification exam is a 50-minute exam with approximately 40 questions covering the following objectives:

- Design for Delight Concepts
- Develop Deep Customer Empathy
- Brainstorm and Narrow
- Perform Rapid Customer Experiments

## Communication Skills for Business (CSB) Certification

The Communication Skills for Business (CSB) certifications are built to validate that candidates entering the workforce understand key communication principles and possess the skills that are necessary to be effective in a work environment. Certiport® offers the following certifications for Communication Skills for Business (CSB):



### CSB Professional Communication Exam

With communication skills consistently being one of the top skills desired by employers in new hires, Certiport® created the Communication Skills for Business (CSB) Professional Communication exam certification.

The CSB exam validates that candidates entering the workforce understand key communication principles and skills that are necessary to be effective in a work environment. While the key skill being measured is communication, the nature of this exam will also help students with the other 3 of “the 4 C’s”:

- **Critical thinking** - which will happen as they think through how to effectively communicate
- **Collaboration** - which will stem from effectively communicating with others
- **Creativity** - which is required to present appealing communications

An individual earning this certification has had approximately 150 hours of instruction and hands-on experience in formal communication theory and practice.

### CSB Certification Exam Objectives

The CSB certification exam is a 50-minute exam with approximately 35-50 questions covering the following objectives:

1. Describe basic communication principles
2. Plan for effective communication
3. Apply best practices for creating business deliverables
4. Deliver your message
5. Receive communications
6. Analyze communication scenarios

## CSB English for IT

In the world today, the majority of English speakers are non-native speakers. In fact, for every native English speaker there are five nonnative English speakers, and 96% of the conversations happening all around the world involve non-native English speakers. For this reason, it is important to use plain English in order to communicate effectively. Also, since 80% of the information stored in the world's computers is in English, and since English is the world's technology language, it is necessary to learn a form of English that is technical but simple.

Recognizing the importance of English proficiency in both IT and non-IT careers, Certiport®, a Pearson VUE Business, created the English for IT certification exam. The English for IT exam validates a candidate's ability to work in an IT setting or in an entry-level IT job using English. It tests knowledge of English competence in an IT-related environment, and also measures:

- **Listening** - A skilled listener can hear between the lines and help people work through questions, issues and problems related to information technology projects.
- **Reading** - Whether it's understanding a client's specifications, or searching for a solution to a problem online, it is essential to be able to read in English at a high level.
- **Use of English** - Use of English refers to the conventional ways in which words or phrases are used, spoken or written in an IT-related environment.

The targeted proficiency level for candidates taking this exam is B2 in the CEFR and 59-75 in the Global Scale of English. In order to prepare for the English for IT certification, candidates have access to practice tests, as well as an entire learning course dedicated to the English for IT certification, which covers everything in the exam. To earn this certification, a candidate needs about 150 hours of instruction and/or hands-on experience in English competence in an IT-related environment.

### CSB English for IT Objectives

The English for IT certification exam is a 80-minute exam with approximately 60 questions covering the following objectives:

1. Use of English
2. Listening
3. Reading



## **Entrepreneurship and Small Business Certification (ESB)**

### **Girişimcilik ve Küçük İşletme Sertifikası**

Entrepreneurship and Small Business is a certification from Certiport®, that ensures tomorrow's leaders are prepared with the toolkit they need to get ahead in today's competitive landscape. Whether you are starting a bakery or launching the next billion dollar startup, ESB validates your understanding of core business principles, including the essentials of launching and maintaining a successful company. Candidates for ESB certification will be expected to have key conceptual knowledge of entrepreneurial and small business principles, although it is not required for learners to have had real world experience as a small business manager in order to take and pass the exam. Successful completion of this certification will validate skills and knowledge for those interested in working in a middle-skill trade profession as their own boss and those with entrepreneurial and business career aspirations.



The ESB certification is built to test and validate foundational concepts and knowledge in entrepreneurship and small business management. These core concepts include entrepreneurship; recognizing and evaluating opportunities; planning for, starting, and operating a business; marketing and sales; and business financials and funding.

Candidates for ESB certification will be expected to have key conceptual knowledge of entrepreneurial and small business principles through at least 150 hours of instruction.

#### **Available ESB Certification Exams**

ESB is updated periodically to ensure the concepts and principles are always relevant. The current available exams are:

- ESB (Original)
- ESB (Version 2)

## **PMI Project Management Ready™**



Project Management Institute® (PMI) is the world's leading association for those who consider project, program or portfolio management their profession. The PMI Project Management Ready™ certification is a way for students to immerse themselves in the project management industry and connect with this passionate community of professionals.

The PMI Project Management Ready™ certification will introduce and familiarize students to the concepts and field of project management, and the tools to apply this knowledge to a wide range of career paths. It fills the need for an industry-recognized certification that allows career and technical education institutions to add value to their programs across career clusters.

The exams duration is 50 minutes consisting of 40 questions.

### **PMI PMR Exam Objective Domain:**

In addition to testing exam candidate's knowledge on basic computer literacy, PMI Project Management Ready™ Certification covers four key topics:

1. Project Management Fundamentals and Core Concepts
2. Business Analysis Frameworks
3. Traditional Plan-Based Project Management Methodologies
4. Agile Project Management Frameworks/Methodologies

# SAMPLE CERTIFICATES





**Microsoft® Office Specialist (MOS)**



**Microsoft® Office Specialist (MOS) Expert**



**Microsoft® Certified Educator (MCE)**



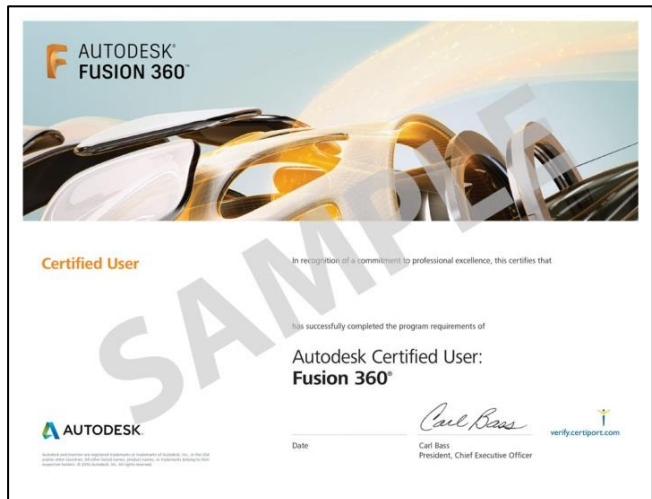
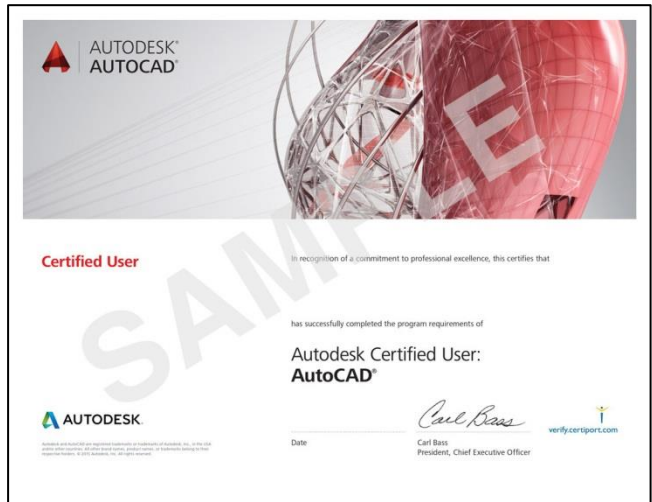
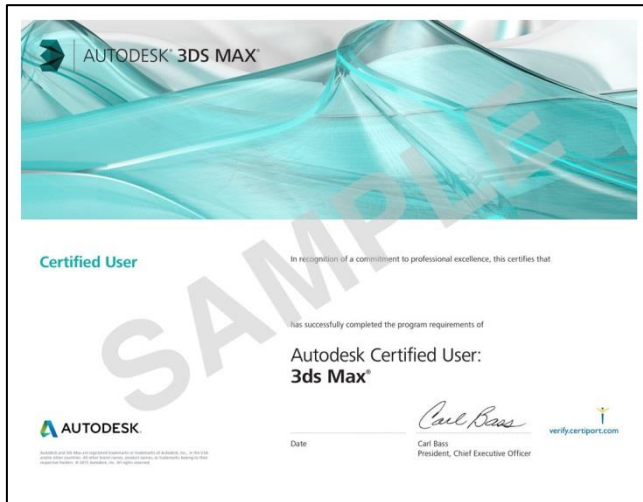
**Microsoft® Certified Fundamentals (MCF)**



**Information Technology (IT) Specialist (ITS)**



**Adobe® Certified Professional (ACP)**



**Autodesk® Certified User (ACU)**

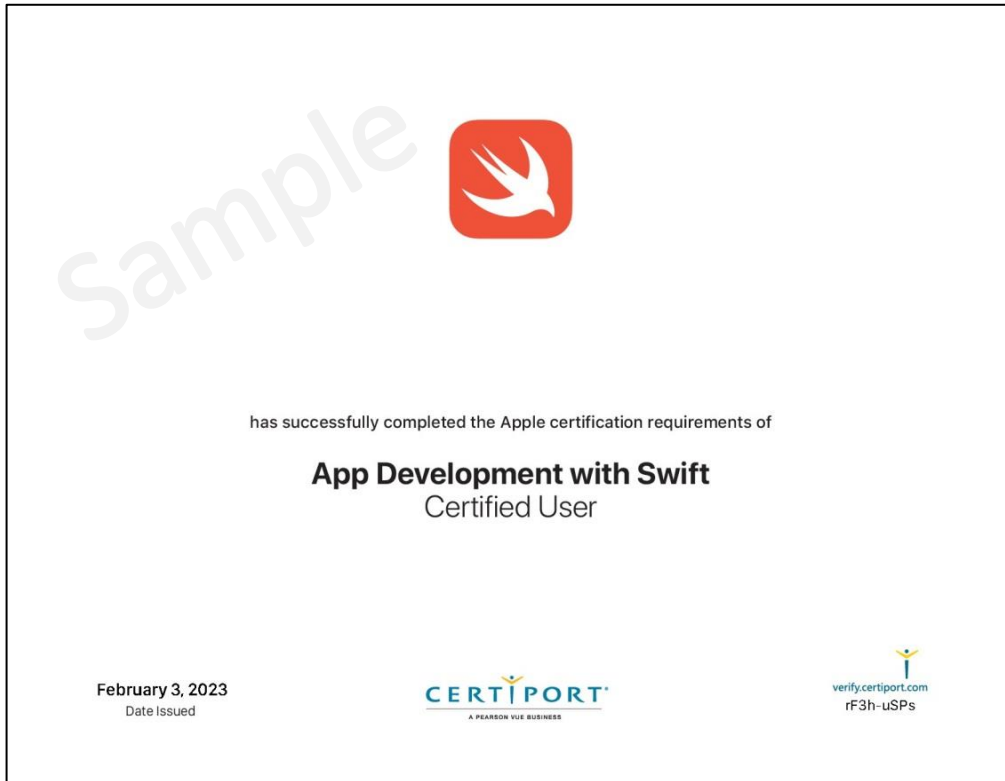


**Cisco Certified Support Technician (CCST) Networking**



**Cisco Certified Support Technician (CCST) Cybersecurity**





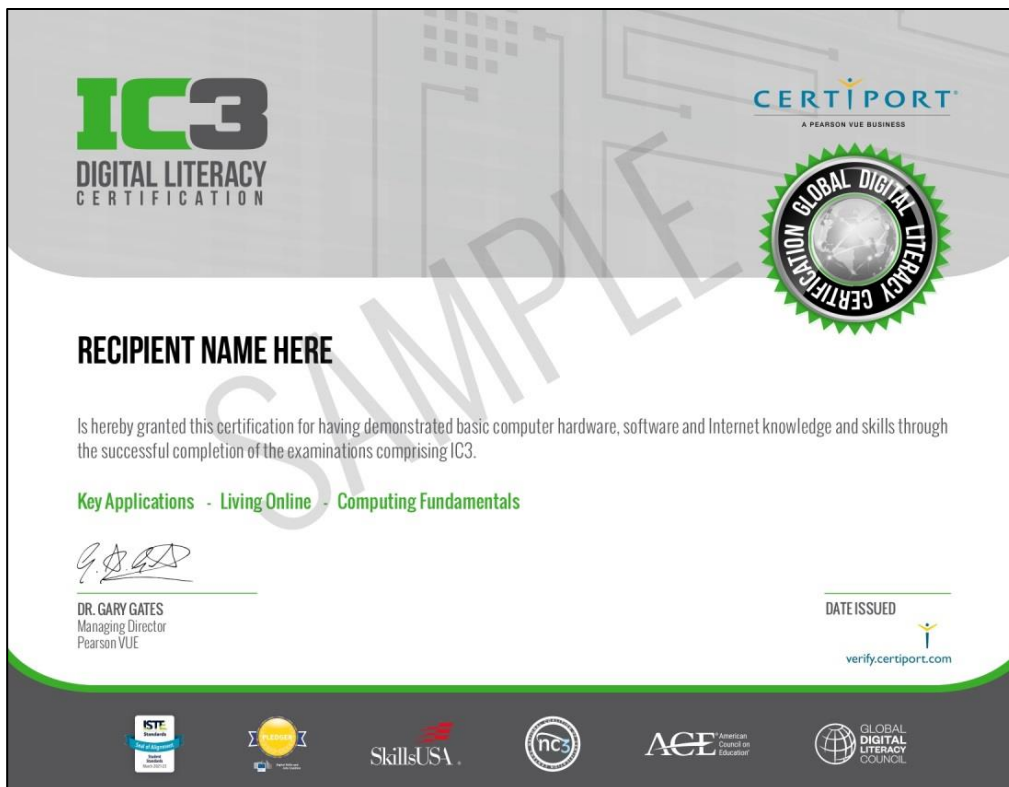
**Apple App Development with Swift Certification**



**Unity Certified User (UCU)**



**Internet and Computing Core Certification (IC3) GS6**



**Internet and Computing Core Certification (IC3) GS5**





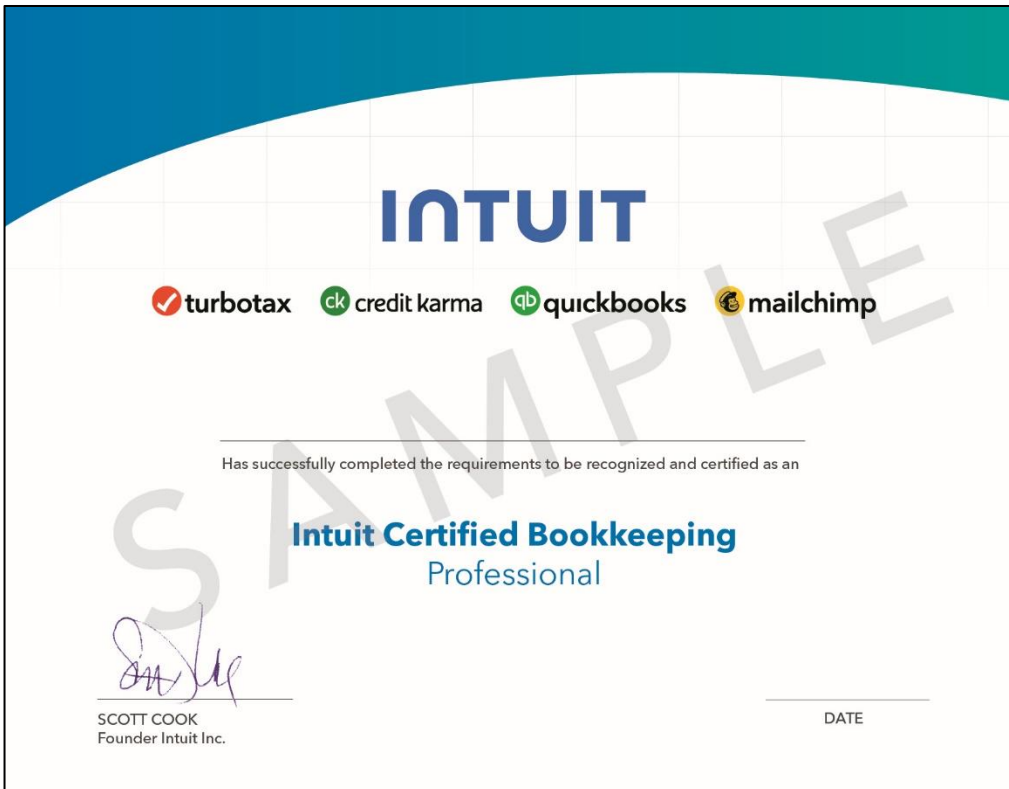
**IC PHP Developer Fundamentals**



**Internet and Computing Core Certification (IC3) Spark**



**Intuit® QuickBooks Certified User (QBCU)**



**Intuit® QuickBooks Certified Professional**



**Intuit® Design for Delight Innovator**



**Intuit® Personal Finance**



**Meta Certified Digital Marketing Associate**



**PMI Project Management Ready™ (PMR)**



**Communication Skills for Business (CSB)**



**Entrepreneurship and Small Business (ESB)**

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